



Rita Statton <rstatton@wildblue.net>

IOM and EAP Links

1 message

Cummings, Terry M - DNR <Terry.Cummings@wisconsin.gov>

Fri, Jun 19, 2009 at 9:46 AM

To: "rstatton@wildblue.net" <rstatton@wildblue.net>

Dear Mr. Statton:

Attached is the template letter I send out each Nov./Dec. to dam owners that are behind on the compliance schedules from my safety inspections. My letter to the Town on the Hancock Lake Dam went out 11/24/2008 to Mr. Zelewski. After customizing, editing, and printing each letter, I only retain the template electronically. The template does include links to a sample Inspection, Operation, and Maintenance (IOM) plan and Emergency Action Plan (EAP).

Terry Cummings
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Wisconsin Department of Natural Resources
Rhineland Service Center
107 Sutliff Ave.
Rhineland, WI 54501
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DamReminder2008.doc
137K



State of Wisconsin \ DEPARTMENT OF NATURAL RESOURCES

Jim Doyle, Governor
Matthew J. Frank, Secretary
John Gozdzialski, Regional Director

Northern Region Headquarters
107 Sutliff Ave.
Rhineland, Wisconsin 54501-3349
Telephone 715-365-8900
FAX 715-365-8932
TTY Access via relay - 711

Current

Mr./Ms. Dam Owner
Representing
Address
City/Village, WI 54XXX

Dear Mr./Ms. Owner

On Xxxxx XX, 200X, I conducted a safety inspection of (your/ name of) dam located in the Town of Xxxxxx, Xxxxx County. To summarize the results of the inspection, I sent an inspection report to you on Xxxxxx, XX, 200X. In that report I identified improvements and repairs that should be performed on your dam. I also identified the applicable documents that need to be submitted for your dam. For your reference, I am including a copy of the summary of actions from that report, with the outstanding items highlighted, as an attachment to this letter.

I am writing to you to check on the status of the improvements to your dam. So far I have not received notification from you that the recommended repairs or improvements have been performed nor have I received any of the documents that the safety reports listed as being applicable to your dam. If you have initiated the recommended work and just haven't notified me, I would appreciate it if you would update me on the status of the repairs. If a document was recommended, please submit a copy of that report for my review and for our records. *The above wording will address the specifics for each dam.*

We now have sample reports for the Inspection, Operation, and Maintenance Plan (IOM) at: <http://www.dnr.state.wi.us/org/water/wm/dsfm/dams/documents/damsomp.pdf> and the Emergency Action Plan (EAP) at: <http://www.dnr.state.wi.us/org/water/wm/dsfm/dams/documents/damseap.pdf>

If you need additional time to complete the required work, please contact me regarding the potential for a revised schedule.

If you have any questions on the content of this letter, the requirements for your dam or dam safety in general, feel free to contact me. I can be reached at (715) 365-8938 or at the above address.

Sincerely,

Terry Cummings, P.E.
Water Management Engineer
Northern Region, Rhineland

